



Republic of the Philippines
 Region IX
 Province of Zamboanga del Sur
MUNICIPALITY OF DUMALINAO



OFFICE OF THE SANGGUNIANG BAYAN

BY: _____
 DATE: 07-09-23
 PROVINCE OF ZAMBOANGA DEL SUR

EXCERPTS FROM THE MINUTES OF THE 35TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON MAY 22, 2023.

Present:

- | | |
|----------------------------|------------------------|
| HON. LORENZO S. ALCANTARA | - Municipal Vice Mayor |
| HON. RONALDO D. ENCABO | - SB Member |
| HON. FREDERICK R. BALANDRA | - SB Member |
| HON. HERMES B. CABALES | - SB Member |
| HON. MA. GEMMA C. ALBISO | - SB Member |
| HON. RHOLLY A. LABANG | - SB Member |
| HON. ROMEO G. LIGAN | - SB Member |
| HON. JELITO R. PEÑO NAL | - SB Member |
| HON. JEZIEL R. DAGUPAN | - SKF President |
| HON. ROMEO D. PARILA | - IPMR |

Absent:

- | | |
|---------------------------|--------------------------|
| HON. ARNOLD L. FLORES | - SB Member – Sick Leave |
| HON. JESSIE NIEL C. PAULO | - ABC President – O.B |

ORDINANCE NO. 2023-05-485

AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF DUMALINAO, ZAMBOANGA DEL SUR AND APPROPRIATING FUNDS FOR ITS OPERATION AND FOR OTHER PURPOSES.

WHEREAS, presented for consideration and appropriate action is the proposed ordinance authored by Hon. Hermes B. Cabales, institutionalizing the Public Employment Service Office (PESO) and appropriating funds for its operation and for other purposes;

WHEREAS, after careful review and exhaustive deliberation, and after finding the same to be proper and order;

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



NOW THEREFORE, on motion by **HON. HERMES B. CABALES** and duly seconded by **HON. RHOLLY A. LABANG**;

BE IT ORDAINED by the 12th Sangguniang Bayan of Dumalinao, Zamboanga del Sur, in session assembled that:

SECTION I. TITLE. This ordinance shall otherwise known as **"DUMALINAO PESO OFFICE"**.

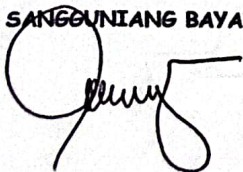
SECTION II. OBJECTIVES. In general, the PESO shall ensure the prompt, timely and efficient delivery of employment services and provision of information on the Department of Labor and Employment (DOLE) programs, specifically, the PESO shall:

- a. Provide a venue where people could explore simultaneously various employment options and actually seek assistance they prefer;
- b. Serve as referral and information center for the various services and programs of the Department of Labor and Employment (DOLE) and other government agencies present in the area;
- c. Provide clients with adequate information on employment and labor market situation in the area;
- d. Network with the PESO within the region on employment for job exchange purposes;
- e. Explore the employment opportunities nationwide and overseas.

SECTION III. CREATION OF THE PUBLIC EMPLOYMENT SERVICE OFFICE. There shall be a Public Employment Service Office which shall be placed within the municipal hall with following duties and functions:

- a. Requires, identify and encourage employers to submit to the PESO Office on a regular basis, list of job vacancies in their respective establishment in order to facilitate the exchange of labor market information services to job seekers, both for local and overseas employment and recruitment assistance;
- b. Provide persons with entrepreneurship qualities to the various livelihood and self-employment programs offered by both government and non-government organization at the Provincial/City/Municipality/Barangay level by undertaking referrals for such programs;

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c. Undertake employability enhancement training/ seminar for jobseekers as well those who would like to change career or enhance their employability;

d. Provide employment or occupational counseling, career guidance, mass motivation and value development activities;

e. Conduct pre-employment counseling and orientation to prospective local and most especially overseas workers;

f. Perform such other functions and willfully carry out the objectives of this Ordinance.

SECTION III-A. QUALIFICATION OF THE PUBLIC EMPLOYMENT SERVICE OFFICER/PESO MANAGER AND OTHER STAFF OF THE OFFICE. In addition to the requirements prescribed by the Civil Service Commission (CSC) and reasonable standards set by the Human Resource Management Office, the Public Employment Service Officer and other staff of the office shall:

1. Be of good moral character;

2. Must have acquired experience in public employment service affairs for at least three (3) years or shall possess the necessary qualifications and experience in employment services and related fields; and

3. He or she shall be appointed by the Local Chief Executive, but in no case is he or she be within the fourth civil degree of consanguinity or affinity of the appointing authority.

A-A. The Public Employment Service Officer/PESO Manager (SG-16) shall have the following functions:

1. Coordinate and facilitate all employment-related initiatives, programs, and services within the jurisdiction.

2. Develop and implement strategies to promote employment generation, job placement, and skills development.

3. Establish partnerships with public and private sector entities, educational institutions, and other relevant organizations to enhance employment opportunities.

4. Conduct research and analysis on labor market trends, employment needs, and skills requirements.

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5. Provide counseling, career guidance, and job placement services to job seekers.
6. Organize job fairs, skills training workshops, and other employment-related events.
7. Collaborate with government agencies and institutions to implement labor laws, regulations, and policies effectively.
8. Maintain a database of job vacancies, job seekers, and employment-related statistics.
9. Advocate for the rights and welfare of workers, including fair employment practices and social protection measures.
10. Submit regular reports and recommendations to the [Appointing Authority] regarding employment-related matters.

The local government unit, upon the recommendation of the Public Employment Service Officer/PESO Manager, may provide additional staffing requirements in the office and shall be appointed by the Local Chief Executive in whatever status deemed appropriate, and in accordance with the civil service rules and regulations.

SECTION IV. ESTABLISHMENT OF TRAINING CENTER. The PESO Training Center shall provide comprehensive training programs, vocational courses, and career development services to unemployed individuals, job seekers, and underprivileged members of the community.

a. The PESO Training Center shall be established within the jurisdiction of Municipality of Dumalinao, at a suitable location identified by the LGU.

b. The LGU shall provide the necessary facilities, equipment, and resources required for the efficient operation of the PESO Training Center. These may include classrooms, computer labs, training materials, and qualified trainers.

c. The PESO Training Center shall provide training programs which offer a wide range of training programs aimed at developing essential job skills, improving employability, and enhancing career prospects. These programs may include technical skills training, entrepreneurship courses, soft skills development, and vocational training.

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d. The Training Center shall provide career counseling services to guide individuals in identifying suitable career paths, exploring job opportunities, and making informed decisions about their professional development.

e. The Training Center shall collaborate with local businesses, industries, and employment agencies to facilitate job placements for trained individuals. It shall actively seek partnerships and develop networks to enhance employment prospects for its trainees.

f. The Training Center shall organize workshops and seminars on various topics such as resume writing, interview skills, job search strategies, and professional development to enhance the employability of its participants.

g. The Training Center shall organize networking events and job fairs to connect job seekers with potential employers, fostering an environment conducive to employment opportunities.

An Advisory Board shall be established, consisting of representatives from relevant government agencies, industry experts, educational institutions, and community organizations. The Advisory Board shall provide guidance and recommendations on training programs, partnerships, and policies related to the Training Center.

SECTION V. OTHER SERVICES OF THE PESO. In addition to the functions enumerated in the preceding Section, every PESO shall also undertake the following programs and activities:

a. JOB FAIR- There shall be conducted periodicals to bring together in one venue job seekers for immediate matching.

b. SPECIAL PROGRAMS FOR EMPLOYMENT OF STUDENTS (SPES) - these programs shall endeavor to provide employment of deserving students coming from poor families during summer and/or Christmas vacations as provided for under R.A. 7323 to enable them to pursue their education.

c. WORK APPRECIATION PROGRAM (WAP) - this program aims to develop the values of work appreciation and ethics by exposing the young to actual work situations.

d. WORKERS HIRING FOR INFRASTRUCTURE PROJECT (WHIP)- this program is in pursuance to R.A. 6685 which requires construction companies, including the DPWH and contractor for government funded infrastructure projects, to hire thirty percent (30%) of skilled and fifty percent (50%) of unskilled labor requirements from the areas where the project constructed/located; and

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e. Other programs activities development by DOLE to enhance provisions of employment assistance to PESO clients, particularly for special groups of disadvantaged workers such as Person with Disabilities (PWDs) and displaced workers.

SECTION VI. INVENTORY OF SKILLED WORKERS PER CATEGORY. The PESO Office shall formulate a system to construct an inventory and maintain an updated database of manpower and skills registry.

SECTION VII. APPROPRIATION. The amount necessary to carry out provisions of this ordinance following its enactment shall be included in the ensuing Appropriation Ordinance embodying annual or supplemental budget, and every year thereafter, the same shall be included in the annual budget of the Local Government of Dumalinao.


SECTION VIII. SEPARABILITY CLAUSE. If for any reason, any Section of this Ordinance is declared unconstitutional or invalid, the other Sections or provisions hereof which are not affected thereby shall remain to be in full force effect.

SECTION IX. REPEALING CLAUSE. All previous ordinances, executive orders, rules and regulations, which are inconsistent with the provisions of this Ordinance, are hereby deemed amended, modified or repealed accordingly.


SECTION X. EFFECTIVITY CLAUSE. This Ordinance shall take effect immediately upon its approval.

ENACTED this 22ND day of MAY 2023 at Dumalinao, Zamboanga del Sur.


I HEREBY CERTIFY to the correctness of the foregoing Ordinance.


ATTY. MAYUS RYAN D. ANDO
SB Secretary

Attested by:


LORENZO S. ALCANTARA
Vice Mayor - Presiding Officer

Approved by:


JUNAFIOR S. CERILLES, RMT, MAGD
Municipal Mayor

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
SANGGUNIANG PANLALAWIGAN
OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLALAWIGAN
Pagadian City



EXCERPT FROM THE MINUTES OF THE 62nd REGULAR SESSION OF THE 11TH PROVINCIAL BOARD, SANGGUNIANG PANLALAWIGAN OF ZAMBOANGA DEL SUR, HELD AT THE SP LEGISLATIVE BUILDING, PROVINCIAL GOVERNMENT CENTER, BARANGAY DAO, PAGADIAN CITY ON DECEMBER 07, 2023 AT 9:10 A.M.

<u>Sanggunian Officials</u>	<u>Positions/Designations</u>	<u>Present</u>	<u>Absent</u>	<u>Remarks</u>
HON. ROSELLER L. ARIOSA	Vice Governor	✓		
HON. CESAR C. DACAL, JR.	Chairman Pro Tempore	✓		
HON. FRANCISVIC S. VILLAMERO	Floor Leader	✓		
HON. JUAN C. REGALA	Assistant Floor Leader	✓		
HON. BIENVENIDO L. EBARLE, JR.	SP Member	✓		
HON. ROGELIO J. SANIEL	SP Member	✓		
HON. MAPHILINDO Q. OBAOB	SP Member	✓		
HON. JENIFER B. DIN-MARIANO	SP Member	✓		
HON. RONALDO C. POLOYAPOY	SP Member	✓		
HON. MARILOU V. ABRENICA	SP Member	✓		
HON. HERNAN P. DELA CRUZ	SP Member	✓		
HON. MONIQUE SHAIRA Y. TO	Ex-officio Member, PCL			OB
HON. ALVIN M. LAMOSA	Ex-officio Member, LnB	✓		

Resolution No. 1370-2023

A RESOLUTION ADOPTING AND APPROVING THE FINDINGS AND RECOMMENDATION OF THE COMMITTEE ON RULES, LAWS AND PRIVILEGES IN ITS COMMITTEE REPORT NO. 717-2023 DATED 29 NOVEMBER 2023, THEREBY, DECLARING VALID MUNICIPAL ORDINANCE NO. 2023-05-485 DATED 22 MAY 2023 OF DUMALINAO, ZAMBOANGA DEL SUR

WHEREAS, presented for consideration and appropriate action is Committee Report No. 717-2023 dated 29 November 2023 of the Committee on Rules, Laws and Privileges which recommended that Municipal Ordinance No. 2023-05-485 dated 22 May 2023 of Aurora, Zamboanga del Sur entitled *“AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF DUMALINAO, ZAMBOANGA DEL SUR AND APPROPRIATING FUNDS FOR ITS OPERATION AND FOR OTHER PURPOSES”* be declared valid;

WHEREAS, after a careful and exhaustive review of the subject Municipal Ordinance of Dumalinao, the Committee concerned, as hereinafter copied *in toto*, has the following pertinent findings and remarks, *to wit*:

“The Sangguniang Bayan may pass and approve ordinance which determine the positions and salaries, wages and allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of municipal government (Section 447.1 (vii) of the Local Government Code).”

AN

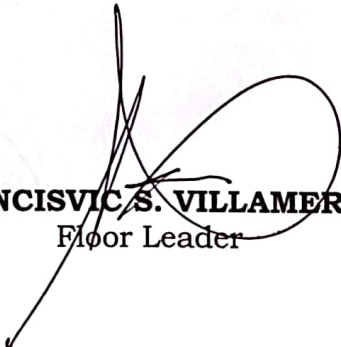
WHEREAS, after a careful perusal, it is found that Committee Report No. 717-2023 of said Committee is proper and in order, thus, this 11th Sangguniang Panlalawigan adopts the findings and recommendation contained therein;

NOW, THEREFORE, upon motion of Honorable Jenifer B. Din-Mariano, duly seconded,

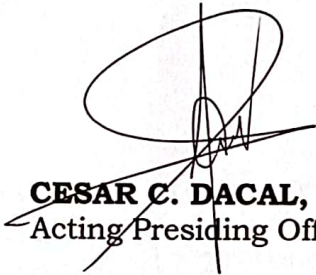
BE IT RESOLVED, as it is hereby resolved to adopt and approve the findings and recommendation of the Committee on Rules, Laws and Privileges in its Committee Report No. 717-2023 dated 29 November 2023, thereby, **DECLARING** valid Municipal Ordinance No. 2023-05-485 dated 22 May 2023 of Dumalinao, Zamboanga del Sur;

APPROVED UNANIMOUSLY.

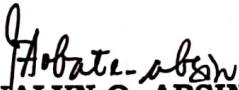
VERIFIED:


FRANCISVIC S. VILLAMERO
Floor Leader

ATTESTED:


CESAR C. DACAL, JR.
Acting Presiding Officer

I HEREBY CERTIFY that the foregoing Resolution is true and correct:


ANNALYN O. ABSIN, RN, CESE
Secretary to the Sangguniang Panlalawigan